

**Thursday, September 06, 2018**

**Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on September 6, 2018 at the Campbell River Maritime Heritage Centre, 621 Island Highway, Campbell River, BC commencing at 9:30 am.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
<b>Directors:</b>	J. Abram	Discovery Islands - Mainland Inlets (Area 'C')
	N. Anderson	Cortes (Area 'B')
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	L. Jangula	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	E. Eriksson	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	J. MacDonald	Village of Sayward
	R. Nichol	Lazo North (Area 'B')
	M. Theos	City of Courtenay
	B. Unger	Village of Gold River
	B. Wells	City of Courtenay
	G. Whalley	Kyuquot – Nootka/Sayward (Area 'A')
<b>Alt. Directors:</b>	B. Overton	Village of Tahsis
	C. Evans	City of Campbell River
	M. Grant	Town of Comox
	R. Kishi	Village of Cumberland
	M. Swift	Town of Comox
	M. Wright	City of Campbell River
<b>Staff:</b>	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services

### **Absent:**

<b>Directors:</b>	R. Kerr	City of Campbell River
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**ATTENDANCE:**

Director Cornfield was not in attendance when the meeting was called to order.

**IN-CAMERA MEETING:**

B. Wells/E. Grieve: THAT the board adjourn to a restricted in-camera session pursuant to the following sub-section(s) of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

AND FINALLY THAT the restricted in-camera portion convene immediately following the open portion of the meeting.

208

Defeated

The dissenting votes for the above motion were as follows: J. Abram, N. Anderson, M. Babchuk, J. Colborne, C. Cornfield, L. Jangula, B. Leigh, J. MacDonald, M. Theos, B. Unger, G. Whalley, B. Overton, C. Evans, M. Grant, R. Kishi, M. Swift.

Director Cornfield joined the meeting at 9:35 a.m. and was present for the vote.

**ADOPTION OF MINUTES:**

J. Colborne/B. Wells: THAT the Minutes of the Comox Strathcona Waste Management Board meeting held June 7, 2018 be adopted.

208

Carried

**PETITIONS AND DELEGATIONS:****SUSTANE TECHNOLOGIES**

B. Wells/B. Leigh: THAT the presentation from Kevin Cameron, Peter Vinall and Robert Richardson, Sustane Technologies, regarding alternative waste management technologies, be received.

209

Carried

**REPORTS:****COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES**

B. Wells/M. Babchuk: THAT the Comox Strathcona Waste Management Advisory Committee minutes dated August 2, 2018 be received.

208

Carried

**WASTE TO ENERGY SELECT COMMITTEE**

M. Babchuk/R. Nichol: THAT the minutes of the Waste to Energy Select Committee meeting held August 27, 2018 be received.

208

Carried

B. Leigh/J. Colborne: THAT the terms of reference for the Waste to Energy Select Committee be amended to reflect the following:

- Updating the mandate to provide for the continuation of the committee until the conclusion of the board approved monitoring period of the technology proposed by Sustane Technologies;
- Changing the name of the committee to the Comox Strathcona Solid Waste Advanced Technology Select Committee; and
- Updating the resources section with current CVRD personnel.

209

Carried

### **2019 – 2023 FINANCIAL PLAN PRESENTATION SCHEDULE – SOLID WASTE SERVICE – FUNCTIONS 391 - 393**

J. Colborne/M. Babchuk: THAT the report dated August 29, 2018 regarding the schedule for presentation of the preliminary 2019 – 2023 financial plan for the Comox Strathcona Waste Management (CSWM) Service, Functions 391, 392 and 393 be received.

209

Carried

Director Eriksson left the meeting at 10:54 a.m.

The meeting recessed at 10:55 a.m. and reconvened at 11:04 a.m.

### **COMOX VALLEY WASTE MANAGEMENT CENTRE ORGANICS COMPOSTING PILOT PROJECT – FINISHED MATERIAL UTILIZATION UPDATE**

B. Leigh/M. Grant: THAT the report dated August 8, 2018 regarding an update on the finished compost material from the Comox Valley Waste Management Centre (CVWMC) organics composting pilot project be received.

209

Carried

### **CSWM MATTRESS DIVERSION PILOT PROGRAM**

B. Wells/J. Colborne: THAT the report dated August 29, 2018 regarding an update on the five month mattress diversion pilot program at the Comox Valley Waste Management Center (CVWMC) and to recommend the program roll out at the Campbell River Waste Management Center (CRWMC) be received.

209

Carried

L. Jangula/B. Unger: THAT the Comox Strathcona Waste Management Board approve the implementation of a mattress diversion program at the Comox Valley Waste Management Center and the Campbell River Waste Management Center;

AND FURTHER THAT Bylaw No.170 be amended to exclude mattresses from regular municipal solid waste and include mattresses (weighing less than 100kg) as a diversion item, to be subject to the unit charge of \$6 per set;

AND FURTHER THAT mattresses be placed on the Schedule 'B' "Prohibited Waste" list of Bylaw No. 170, so that they are no longer eligible for landfilling;

AND FINALLY THAT the Comox Strathcona Waste Management Board authorize the Comox Strathcona Waste Management Service investigate an agreement with the Canadian Diabetes Association for textile recycling at the waste management facilities and depots.

209

Carried

### **COMOX STRATHCONA WASTE MANAGEMENT SOLID WASTE FEES AND CHARGES BYLAW NO. 170, 2011, AMENDMENT NO. 11**

B. Wells/M. Babchuk: THAT the report dated August 10, 2018 regarding an amendment to Bylaw No. 170 being the "Solid Waste Fees and Charges Bylaw No. 170, 2011", to incorporate changes to the tipping fee schedule and definition updates be received.

209

Carried

R. Kishi/M. Babchuk: THAT Bylaw No. 170, being the "Solid Waste Fees and Charges Bylaw No. 170, 2011", be amended, as per appendix A, and attached to the staff report dated August 10, 2018.

209

Carried

### **CELL 1 AIRSPACE UPDATE**

B. Wells/M. Babchuk: THAT the report dated August 8, 2018 regarding an update of the available airspace in Cell 1 at the Comox Valley Waste Management Centre (CVWMC) and estimated years of capacity based on varying disposal rate be received.

209

Carried

### **CSWM TIPPING FEE WAIVER POLICY**

B. Wells/J. Colborne: THAT the report dated August 24, 2018 regarding a revised Tipping Fee Waiver Policy to reflect the current practice and service needs be received.

209

Carried

B. Leigh/C. Cornfield: THAT the Comox Strathcona Waste Management Board repeal and replace the current

Tipping Fee Waiver Policy with the Tipping Fee Waiver Policy presented to the Board at its September 6, 2018 Board meeting, and attached as Appendix A to the staff report dated August 24, 2018;

AND FURTHER THAT staff be directed to include \$16,000 in 2019 in the proposed 2019-2023 Financial Plan for tipping fee waivers.

209

Carried

## **CSWM CAPITAL PROJECT UPDATE**

J. Colborne/M. Babchuk: THAT the report dated August 29, 2018 regarding an update on the status of the capital projects ongoing for the 2018 Financial Plan be received.

209

Carried

## **COMOX VALLEY AND CAMPBELL RIVER WASTE MANAGEMENT CENTRE COST COMPARISON**

E. Grieve/M. Babchuk: THAT the Report dated August 29, 2018 regarding a request for information regarding comparison of operational costs between the Comox Valley Waste Management Center (CVWMC) and Campbell River Waste Management Center (CRWMC) be received.

209

Carried

## **MANAGEMENT REPORT**

B. Overton/J. Colborne: THAT the Comox Valley Regional District (Comox Strathcona Waste Management) Board management report dated September 2018 be received.

209

Carried

## **2015-2018 STRATEGIC PRIORITIES – STATUS REPORT**

B. Overton/M. Babchuk: THAT the report dated August 23, 2018 regarding the final 2015-2018 strategic priorities report for this term of office for the Comox Valley Regional District (CVRD) - Comox Strathcona Waste Management (CSWM) Board of Directors be received.

209

Carried

## **BYLAWS AND RESOLUTIONS:**

B. Leigh/M. Babchuk: THAT Bylaw No. 558 being "Solid Waste Fees and Charges Bylaw No. 170, 2011, Amendment No. 11" be given first and second readings concurrently.

209

Carried

B. Leigh/M. Babchuk: THAT Bylaw No. 558 being "Solid Waste Fees and Charges Bylaw No. 170, 2011, Amendment No. 11" be read a third time.

209

Carried

**NEW BUSINESS:**

**ALTERNATIVE WASTE MANAGEMENT TECHNOLOGIES**

The board was polled on the following motion:

G. Whalley/M. Babchuk: THAT staff further investigate with Sustane Technologies and bring back a preliminary report of what the cost structure of this process might look like.

209

Defeated

C. Cornfield/C. Evans: THAT staff be directed to work with the select committee on the timeframes for the procurement process for an alternative waste management solution.

209

Carried

Director Eriksson returned to the meeting at 12:25 p.m. and was present for the vote.

**TERMINATION:**

B. Wells/M. Theos: THAT the meeting be terminated.

208

Carried

Time: 12:27 p.m.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_:

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Bruce Jolliffe  
Chair

Certified Correct and Recorded By:

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Jake Martens  
Manager of Legislative Services